PLEASE USE THE HIGHLIGHTED INFORMATION IN BRACKETS TO HELP YOU COMPLETE THIS TEMPLATE. ALL HIGHLIGHTED SECTIONS ARE EDITABLE. TRY TO KEEP YOUR ANSWERS SHORT WITH THE COMPLETED TEMPLATE ON ONE PAGE IN TOTAL. PLEASE DELETE THE SUPPLIED INSTRUCTIONS INCLUDING THIS MESSAGE BEFORE SENDING TO [info@rcslt.org](mailto:info@rcslt.org)

Background

WRITE TEXT HERE

Approach

WRITE TEXT HERE

* EDIT THIS SECTION TO USE BULLET POINTS
* DELETE THESE BULLET POINTS IFG NOT NEEDED
* TO RECREATE COLUMNS –IN A SECTION, HIGHLHIGHT TEXT GO TO LAYOUT – COLUMNS AND SELECT 2 COLUMN

Challenges

WRITE TEXT HERE

* EDIT THIS SECTION TO USE BULLET POINTS
* DELETE THESE BULLET POINTS IFG NOT NEEDED
* TO RECREATE COLUMNS –IN A SECTION, HIGHLHIGHT TEXT GO TO LAYOUT – COLUMNS AND SELECT 2 COLUMNS
* KEEP TEXT SIZE TO 11PTS MINIMUM

Outcome/Impact

WRITE TEXT HERE

* EDIT THIS SECTION TO USE BULLET POINTS
* DELETE THESE BULLET POINTS IF NOT NEEDED

“INSERT QUOTE HERE”

Top Tips

INCLUDE TOP TIPS HERE. YOU CAN USE BULLET POINTS AS ABOVE OR WRITE IN FULL